

# V.I.D.E.O. (Video-CV To Increase and Develop Employment Opportunities)

Grant Agreement number: LLP-LDV/TOI/08/IT/456

## Monitoring questionnaire

Foreseen implementation period: 01/10/2008 – 30/09/2010

### Section I – Basic info

Partner organisation fulfilling this questionnaire:

Full legal name	
Address	
Country	
E-Mail address	

I.1 Is this Organisation part of the Consortium from the beginning?

yes  no

Person fulfilling this questionnaire

Name	
Role in the project	

I.2 The contact person has been changed during the implementation phase?

yes  no

**I.2.1 If Yes, why?**

*Please, briefly describe the motivations*

**I.2.2 Are there any consequences occurred according with such changes (delay, misunderstandings, "bottlenecks" in communication, other...)?**

*Please, briefly describe such consequences*

## Section II – Project implementation

### B) Mechanisms of partnership functioning

**II.1 Do you have participated to all foreseen partnership meetings (as Organisation)?**

yes  no

**II.1.2 If no, why?**

*Please, briefly describe the motivations*

**II.1.2 If Yes, content and organizational aspects has matched your expectancies?**

Content yes  no

Organizational aspects yes  no

**II.2 The past meeting/s you have attended, has achieved the objectives declared?**

yes  no  partially

## II.2.1 If no or partially, why?

*Please, describe briefly*

## II.3 Partnership communication efficiency. Please provide your evaluation of the level of efficiency achieved by the communication within the partnership (0 = not satisfying - 5 very efficacious)

0    1    2    3    4    5

### II.3.1 if the value provided is equal to / lower than 3, please indicate why and provide suggestions apt to improve the communication among partners.

Causes

Suggestions

## B) Overview of Project implementation progress

### II. 4 Summarise, using bullet points, the project activities in which You or Your Organisation have been directly involved . (Please refer to the Work Plan distributed during the first meeting in Rome)

**II. 5 Referring to each of the WP listed below, indicate using the proposed assessment scale the level of active involvement and your opinion about the quality of the results/outcomes achieved/produced. Add any comments you consider as relevant. (Please, use as starting point for your answers the Working Plan approved during the start up meeting in Rome)**

Work package no 1	<i>Start up</i>
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Level of involvement

0    1    2    3    4    5

Quality of results / outcomes

0    1    2    3    4    5

Comments (3 to 5 lines max.)

Work package no 2	<i>Survey to verify the sustainability and adaptability of the Model proposed.</i>
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Level of involvement

0    1    2    3    4    5

Quality of results / outcomes

0    1    2    3    4    5

Comments (3 to 5 lines max.)

Work package no 3	<i>Adaptation and integration of the products proposed and realisation of actions propaedeutical to experimentation and transfer.</i>
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Level of involvement

0    1    2    3    4    5

Quality of results / outcomes

0    1    2    3    4    5

Comments (3 to 5 lines max.)

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Work package no 4	<i>Experimentation and sensitization</i>
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Level of involvement

0    1    2    3    4    5

Quality of results / outcomes

0    1    2    3    4    5

Comments (3 to 5 lines max.)
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Work package no 5	<i>Final adaptation (Fine Tuning)</i>
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Level of involvement

0    1    2    3    4    5

Quality of results / outcomes

0    1    2    3    4    5

Comments (3 to 5 lines max.)
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Work package no 9	<i>Dissemination and valorisation</i>
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Level of involvement

0    1    2    3    4    5

Quality of results / outcomes

0    1    2    3    4    5

Comments (3 to 5 lines max.)
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Work package no 10	<i>Administrative coordination and management</i>
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Level of involvement

0      1      2      3      4      5

Quality of results / outcomes

0      1      2      3      4      5

Comments (3 to 5 lines max.)

**II. 6 Describe briefly any difficulties encountered in undertaking the project activities and what solutions were found to overcome these difficulties. (Please indicate also, if relevant, the absence of difficulties).**

(no more than 30 lines)

**II.7 Describe results and feedback received from stakeholders (target group or sector) of implemented dissemination activities.**

(no more than 30 lines)